

HARAMAYA UNIVERSITY (HU)

OFFICE OF THE REGISTRAR

P.BOX 138

FAX +2512555530313

Expression of Commitment to Sponsor Employees for Postgraduate Studies

*This letter serves as a token of your institute's commitment to supporting the professional development and growth of your employees. As part of your ongoing efforts to invest in your employees, you are required to complete this form and send it to the admission office **in two original copies**.*

On behalf of the organization, I am leading, I am committing as _____ to grant a financial support for the study of Mr/Mrs/Dr. _____ in the course of his/her MSc/ PhD _____ training in _____

The financial support covers the monthly salary of the employee, research cost and other supports as per the personnel policy of the organization. I express the organization's agreement to refrain from obligating the graduate student to undertake extra work assignments which may jeopardize his/her study throughout the training period of the student. I am cognizant of the fact that the concrete realities of the country that dictate education in general, and postgraduate studies in particular, must be geared towards the solution of specific problems affecting the society. I am, therefore, aware that this specific training my organization is sponsoring must be geared towards fulfilling a definite national purpose. Accordingly, through my signature affixed below, I am committing my organization to maintain an appropriate position of employment for the student after the completion of his/her postgraduate studies.

Name of the Organization:

Name of the official: _____

Position Held: _____

Telephone: _____ P.O.Box: _____

Signature: _____ Date: _____

NB: Full address of the sponsoring organization and official seal is mandatory.